

WITHLACOOCHEE TECHNICAL COLLEGE
2019-2020 SYLLABUS
Crossover from Law Enforcement Officer to Correctional Officer

INSTRUCTOR

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PROGRAM LENGTH

198 HOURS

PROGRAM DESCRIPTION

The Law Enforcement to Correctional Officer Career and Technical Certificate program will provide job related training to students preparing students who are Florida certified law enforcement officers to become entry-level correctional officers in Florida. The coursework is regulated by Florida statutes and is a highly structured and disciplined program with special rules, policies, and procedures.

PROGRAM OBJECTIVES

Upon completion of this course, students will be eligible to:

- Sit for the Florida Department of Law Enforcement's (FDLE) State Officer Certification Examination (SOCE).
- Apply for employment in a sworn position with a criminal justice employing agency

TEXTBOOKS

Refer to Correctional Officer Required List/Program Cost Information sheet.

PHYSICAL REQUIREMENTS

The Applicant must have a completed physical exam within six months of the Academy start date. The physician completing the exam must approve a student to participate in physically strenuous activity, have exposure to a Dart Firing Stun Gun, oleoresin capsicum (OC) and/or orthochlorobenzal-malonotrile (CS). Applicants must also have good physical agility and good hand eye coordination.

DRESS CODE

The Training Center uniform should be respected as that of a criminal justice agency. It should not be worn while consuming alcohol, using tobacco products or worn at other activities or worn at locations perceived to be unprofessional by the general public. Recruits are permitted to wear the program uniform to all academy-approved functions. Uniforms and clothing with program logo shall not be worn to any non-approved function (excluding meal breaks) and shall not be displayed in photographs depicting derogatory or unbecoming behavior.

DISCIPLINE

1. Any student who violates general conduct rules outlined in sections 2-5,8,9,12 of the Student Policy Procedure Manual will receive a documented Incident Report by the Training Program Coordinator. A copy of this report will remain in the student file.
2. Any student who receives three negative Incident Reports will be recommended for dismissal from the program by the Program Coordinator. The Training Center Director, Program Coordinator and other persons that may be necessary, will conduct a review of the incidents prior to dismissal.

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BACKGROUND CHECKS

An applicant shall be disqualified if he/she:

1. has been convicted of ANY felony
2. has been convicted a misdemeanor involving perjury, a false statement, or domestic violence
3. has committed a misdemeanor which involves "moral turpitude." Legally, moral turpitude has been defined as "conduct contrary to justice, honesty, modesty, or good morals." Applicants must have good moral character
4. Have not received a dishonorable discharge from any of the Armed Forces of the United States.

HOW YOU ARE EVALUATED

Gradebook percentages will be explained in class.

Competency/Performance Evaluation: Demonstrate proficiency in all High Liability topics.

Classroom: (assignments, tests, quizzes): Students must have an 80% average in all areas to participate in any clinical experience.

Employability Skills/Work Ethic: Attitude, approach to employment and teamwork, safety, professional appearance (observes dress code)

GRADES

- 100-90 A
- 89-80 B
- 79-70 C
- 69-69 D
- Below 60 F

ATTENDANCE

Attendance requirements will be explained during first week of class. Refer to the Student Policy Procedure Manual for additional information.

SAFETY

Safety is an important aspect of the Public Safety Training Center and will be incorporated throughout the Correctional Basic Recruit training.

FIREARM TRAINING

- Students convicted of any felony or domestic violence infraction may not legally possess firearms and will not be permitted to attend training programs.
- Students enrolled in any training program must achieve a firearm score of at least 80% on two (2) consecutive or three (3) out of six (6) attempts on a commission-approved course with a primary weapon.
- Students are required to use school weapons, ammunition and equipment, unless sponsored by an agency that is providing a weapon and ammunition. (Written authorization from that agency is required).

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PROGRESS

See the below Occupational Completion Points. The Crossover from Law Enforcement to Correctional Officer program is a lock step program and all students progress through at the same pace.

Introduction to Corrections	32 hours
Communications	40 hours
Officer Safety	16 hours
Facilities and Equipment	8 hours
Intake and Release	18 hours
Supervising in a Correctional Facility	40 hours
Supervising Special Populations	20 hours
Responding to Incidents and Emergencies	16 hours
Cross-Over Program Updates	8 hours

RECOMMENDED WEBSITES/RESOURCES

<https://www.fdle.state.fl.us>