

**WITHLACOOCHEE TECHNICAL COLLEGE**  
**2020-2021 SYLLABUS**  
**Correctional Basic Recruit**

**INSTRUCTOR**

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**PROGRAM LENGTH**

**420 HOURS**

**PROGRAM DESCRIPTION**

The Correctional Officer Career and Technical Certificate program will provide job related training to students. The content will include but is not limited to; knowledge of codes of ethics; laws, rules and regulations; search and seizure; supervision, protection, care, custody and control, or investigation, of inmates within a correctional institution. Graduates of this program are eligible to take the Florida Department of Law Enforcement's (FDLE) State Officer Certification Examination (SOCE).

**PROGRAM OBJECTIVES**

Upon completion of this course, students will be able to:

- Sit for the Florida Department of Law Enforcement's (FDLE) State Officer Certification Examination (SOCE).
- Apply for employment in a sworn position with a criminal justice employing agency

**TEXTBOOKS**

Refer to Correctional Officer Required List/Program Cost Information sheet.

**PHYSICAL REQUIREMENTS**

The Applicant must have a completed physical exam within six months of the Academy start date. The physician completing the exam must approve a student to participate in physically strenuous activity, have exposure to a Dart Firing Stun Gun, oleoresin capsicum (OC) and/or orthochlorobenzal-malonotrile (CS). Applicants must also have good physical agility and good hand eye coordination.

**DRESS CODE**

The Training Center uniform should be respected as that of a criminal justice agency. It should not be worn while consuming alcohol, using tobacco products or other activities or locations perceived to be unprofessional by the general public. Recruits are permitted to wear the Program uniform to all academy-approved functions (i.e. community events, demonstrations and recruitment opportunities). Uniforms and clothing with Program logo shall not be worn to any non-approved function (excluding meal breaks) and shall not be displayed in photographs depicting derogatory or unbecoming behavior.

**DISCIPLINE**

1. Any student who violates general conduct rules outlined in sections 2-5,8,9,12 of the Student Policy Procedure Manual will receive a documented Incident Report by the Training Program Coordinator. A copy of this report will remain in the student file.
2. Any student who receives three negative Incident Reports will be recommended for dismissal from the program by the Program Coordinator. The Training Center Director, Program Coordinator and other persons that may be necessary, will conduct a review of the incidents prior to dismissal.

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#### **BACKGROUND CHECKS**

An applicant shall be disqualified if he/she:

1. has been convicted of ANY felony
2. has been convicted a misdemeanor involving perjury, a false statement, or domestic violence
3. has committed a misdemeanor which involves "moral turpitude." Legally, moral turpitude has been defined as "conduct contrary to justice, honesty, modesty, or good morals." Applicants must have good moral character
4. Have not received a dishonorable discharge from any of the Armed Forces of the United States.

#### **HOW YOU ARE EVALUATED**

**Gradebook percentages will be explained in class.**

Attendance: Full time 1300 - 2200 - Approximately four (4) months. Further information regarding attendance and its importance will be discussed during orientation.

Competency/Performance Evaluation: Demonstrate proficiency in all High Liability topics.

Classroom: (assignments, tests, quizzes): Students must have an 80% average in all areas to participate in any clinical experience.

Employability Skills/Work Ethic: Attitude, approach to employment and teamwork, safety, professional appearance (observes dress code)

#### **GRADES**

100-90 A

89-80 B

79-70 C

69-60 D

Below 60 F

#### **ATTENDANCE**

Attendance requirements will be explained during first week of class. Refer to the Student Policy Procedure Manual for additional information.

#### **SAFETY**

Safety is an important aspect of the Public Safety Training Center and will be incorporated throughout the Correctional Basic Recruit training.

#### **FIREARM TRAINING**

- Students convicted of any felony or domestic violence infraction may not legally possess firearms and will not be permitted to attend training programs.
- Students enrolled in any training program must achieve a firearm score of at least 80% on two (2) consecutive or three (3) out of six (6) attempts on a commission-approved course with a primary weapon.
- Students are required to use school weapons, ammunition and equipment, unless sponsored by an agency that is providing a weapon and ammunition. (Written authorization from that agency is required).

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#### PROGRESS

See the below Occupational Completion Points. The COR program is a lock step program and all students progress through at the same pace.

Introduction to Corrections	32 hours
Communications	40 hours
Officer Safety	16 hours
Facility and Equipment	8 hours
Intake and Release	18 hours
Supervising in a Correctional Facility	40 hours
Supervising Special Populations	20 hours
Responding to Incidents and Emergencies	16 hours
CMS First Aid for Criminal Justice Officers	40 hours
CMS Criminal Justice Firearms	80 hours
CMS Criminal Justice Defensive Tactics	80 hours
Officer Wellness and Physical Abilities	30 hours

#### RECOMMENDED WEBSITES/RESOURCES

<https://www.fdle.state.fl.us>